

**SECRET**

LS

24 September 1971

MEMORANDUM FOR: Acting Director of Training

*ju*

SUBJECT : Weekly Activities Report - Language School

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1. [ ] and I briefed the two TSD BAHIT groups which will begin their language instruction next week. The session was introduced by [ ] who told the group of the importance he places on language skills and for TSD technicians to be able to, at least, cope at the courtesy level in the countries they work in.

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2. [ ] began a Russian Familiarization course at NPIC for 20 of their employees on Monday this week. The course will be conducted one hour daily for five weeks. The principal aim of the program is to have the students learn transliteration of Cyrillic to Russian alphabet and to learn some common Russian place names, personal names, and organization names.

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3. [ ] FE/[ ] desk, informed [ ] that he expects to put five students into full-time [ ] language training beginning in January 1972.

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4. The LS Steering Committee is exploring the possibility of making film strips for use in language training. Commercially available strips show little awareness of the pedagogical problems of language teaching. It was decided that the original photography, to be effective, must be done by an experienced language teacher. The Photographic Lab of the Printing Services Division says that if we furnish the original color photography, they can make the film strips, and prints of each frame for student use if required. The latter could be in black and white, to keep prices down. We plan to shoot a trial strip soon and make appropriate audio tapes to accompany the film strips.

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5. A number of the Language School Staff have visited home countries or other foreign countries during the past four months. This is useful in that it keeps the native speakers current in language changes as well as changing mores and other cultural factors. Countries visited by staff members were [ ]

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6. [ ] wife died on Tuesday morning after a long illness. We expect him back to work on the 4th of October.

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7. Language School Statistics: Week of 13 - 17 September 1971

Students

Full-time - 56  
Part-time - 193 (94 BAHLT)  
(56 Hqs.)  
TOTAL.....249


Classes

Full-time - 29  
Part-time - 43 (8 BAHLT)  
(10 Hqs.)  
TOTAL.....72

Laboratory hours for the week of 13 - 17 September 1971:

Language School - 217  
Headquarters - 55

There were 17 proficiency tests given during the week of  
13 - 17 September 1971.

  
Chief, Language School

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